

Peekskill City School District
1031 Elm Street
Peekskill, New York

SPECIAL MEETING
BOARD OF EDUCATION
MARCH 27, 2025

Board of Education

Mr. Michael Simpkins, President
Mrs. Branwen MacDonald
Mrs. Jillian Villon
Mrs. Christina Washington

Central Office

Dr. David Mauricio, Superintendent
Ms. Cynthia Hawthorne, Assistant Superintendent for Business

1. Call to Order

The meeting was called to order by Vice President MacDonald. at 5:30 p.m.
in the George Birdas Room.

A. Recording of Attendance

Vice President Jenkins, Jr., Eric Reveda and Amy Vele were absent.

2. Proposed Executive Session

A. Open Meeting

B. (Note: The Board will enter into Executive Session for the purpose of
discussing bid contracts.

C. Adjourn to Executive Session

Motion to Adjourn Meeting in order to enter to Executive Session

Motion: Jillian Villon

Second: Branwen MacDonald

Yes: Branwen MacDonald

No: _____

Abstained: _____

Michael Simpkins

Jillian Villon

Christina Washington

D. Adjourn Executive Session – 5:39 p.m.

Motion to Re-Open Meeting

Motion: Branwen MacDonald

Second: Jillian Villon

Yes: Branwen MacDonald

No: _____

Abstained: _____

Michael Simpkins

Jillian Villon

Christina Washington

Resume Public Meeting – 5:42 p.m.

- Pledge of Allegiance

The meeting was reconvened in the Ford Auditorium

3. Consent Agenda

A. Expenditure of Excess School Lunch Fund

WHEREAS, the Peekskill City School District (the "School District") is authorized, upon approval by the New York State Education Department, Office of Child Nutrition to utilize excess funds in the School District's School Lunch Fund in support of its meal programs;

WHEREAS, the Peekskill City School District has identified various items of equipment and upgrades that would enhance the school meal programs and promote participation;

WHEREAS, on March 19, 2024, by resolution, the Board of Education of the Peekskill City School District authorized the use of the excess balance of \$1,582,630.00 in its School Lunch Fund to purchase new kitchen equipment and to perform alterations to the cafeterias and serving areas at the School District's Oakside and Woodside Elementary Schools;

WHEREAS, on or about June 30, 2024, the School District identified an excess balance in its School Lunch Fund of \$758,216.00 less the maintenance of operating expense;

WHEREAS, upon receipt of bids to perform the alterations to the cafeterias and serving areas at the above-referenced locations, additional funds in the amount of \$758,216.00 are necessary to complete the project which totals \$2,340,846.00;

WHEREAS, the Board of Education of the Peekskill City School District has determined that utilizing these excess monies in the School Lunch Fund to purchase new kitchen equipment and to perform alterations to the cafeterias and serving areas at the School District's Oakside and Woodside Elementary Schools is in the School District's best interest; and

WHEREAS, on March 27, 2025, the District Administration received approval of the District's "Plan for Reducing the Excess Fund Balance" for the total amount of \$2,340,846.00 from the New York State Education Department, Office of Child Nutrition.

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Peekskill City School District authorizes the expenditure of excess monies in

the School Lunch Fund in the amount of \$758,216.00 to purchase new kitchen equipment and to perform alterations to the School District's cafeterias and serving areas.

- B. Contract Award - Woodside/Oakside Kitchen Renovation Projects
That the Board of Education approve the contract awards for the kitchens renovation projects at Woodside and Oakside Elementary Schools to the following low bidders:
GENERAL CONSTRUCTION
MCT at Service
PLUMBING CONSTRUCTION
Clean Air Quality Service, Inc.
MECHANICAL CONSTRUCTION
Clean Air Quality Service, Inc.
ELECTRICAL CONSTRUCTION
Foremost Electric Corporation
FOOD SERVICE EQUIPMENT CONSTRUCTION
MCT at Service
- C. [2024/2025 Instructional Calendar](#) - Revised
That the Board of Education approve the revised 2024/2025 Instructional Calendar.
- D. Approving Consent Agenda
BE IT RESOLVED that the Board of Education approves Consent Agenda items 3.A. - 3.C.

Motion: Branwen MacDonald
Yes: Branwen MacDonald
Michael Simpkins
Jillian Villon
Christina Washington

Second: Jillian Villon
No: _____ Abstained: _____

4. Adjournment

A. Adjournment

There being no further business to come before the Board, President Simpkins asked for a motion to adjourn.

Motion: Jillian Villon
Yes: Branwen MacDonald
Michael Simpkins
Jillian Villon
Christina Washington

Second: Branwen MacDonald
No: _____ Abstained: _____

Meeting adjourned at 5:47 p.m.

Carmery Mendez-Battle
District Clerk

Minutes taken by Debra McLeod
Deputy District Clerk